

NATIONAL ATHLETIC TRAINERS' ASSOCIATION, INC.
Board of Directors Web Conference Meeting Minutes
Carrollton, Texas
August 14, 2017

Directors

Scott Sailor, EdD, ATC, President
Tim Weston, MEd, ATC
AJ Duffy, III, MS, ATC, PT
Katie Walsh Flanagan, EdD, LAT, ATC
Tory Lindley, MA, ATC
Mark Coberley, MS, LAT, ATC
Chris Hall, LAT, ATC
Chris Mathewson, MS, ATC, CSCS
Carolyn Peters, MA, ATC, CSCS
Marisa Brunett, MS, LAT, ATC
Tony Fitzpatrick, MA, LAT, ATC

Staff

David Saddler
Rachael Oats, CAE
Amy Callender
Kathy Creilly
Meredith Daniels, MPS
Anita James, CMP
Tamesha Logan, MBA
Katie Scott, MS, ATC

Incoming

Craig Voll, PhD, ATC, D4
David Gallegos, MA, ATC, Cert. MDT, D7
Lyn Nakagawa, MS, ATC, CSCS, D8

Guests

Brian Conway, ATC, President, NATA Foundation
Kathy Dieringer, EdD, ATC, LAT, NATA Presidential
Candidate
Charles Thompson, MS, ATC, Chair, AT Documentation
Workgroup

Topical Index

[At Your Own Risk \(AYOR\)](#)

[Diversity and Inclusion Workgroup \(DIWG\)](#)

[Finance Update](#)

[Funding Request Form](#)

[Government Affairs Update](#)

[Guidelines for AT Documentation Workgroup](#)

[Honors & Awards \(H&A\) Committee](#)

[Joint Exhibit Initiative](#)

[Oklahoma Athletic Trainers Association \(OATA\) PR Campaign](#)

[Payment Processing](#)

[Public Relations \(PR\) Firm Request for Proposals \(RFP\)](#)

[US Bone & Joint Initiative \(USBJI\) Funding Request](#)

CALL TO ORDER

President Sailor called the meeting to order at 7:01 p.m. Ten of the ten voting members were present. The requirements for a quorum were met.

OPENING REMARKS

President Sailor welcomed to the call AT Documentation Workgroup Chair Charles Thompson, NATA Presidential Candidate Kathy Dieringer and NATA Foundation President Brian Conway.

FINANCE UPDATE

Treasurer Weston informed the board that the Finance Committee unanimously approved submitting the following items to the board for consideration.

June 2017 Financial Statements

Treasurer Weston noted the June financials were not ready due to the year-end close.

Joint Exhibit Initiative

Tamesha Logan previously introduced a proposal to fund trade show booths in collaboration with state and district associations to increase the brand awareness of athletic trainers at different targeted audiences. Following additional discussion, it was determined that NATA would cover booth registration and associated costs, as well as provide the booth itself and onsite materials. States and districts would provide staffing for the booth. This requires an additional \$7,450 in funding.

In addition, abstracts were submitted to the 2018 Risk Management Society Annual Conference targeting employers and the 2018 National Parent Teacher Association (PTA) National Convention and Expo targeting parents.

**VOTED: PER THE REVIEW OF THE FINANCE COMMITTEE, TO APPROVE \$7,450 IN FUNDING FOR THE NATA JOINT EXHIBIT INITIATIVE USING FISCAL YEAR SAVINGS OR BOARD-DESIGNATED FUNDS.
(2, 6) PASSED 10-0-0**

US Bone & Joint Initiative (USBJI) Funding Request

Director Fitzpatrick introduced a proposal for \$401 to cover travel costs for Paul Ullucci, Jr., PhD, ATC, DPT, NATA liaison to and treasurer for the US Bone & Joint Initiative (USBJI), to attend the USBJI MS4 project meeting at Duke University. The goal of USBJI MS4 is to create a month-long intensive education program, specific to musculoskeletal conditions, for fourth year medical school students in the specialties of Internal Medicine, Primary Care and Pediatrics. ATs will deliver some of the content, thus promoting the profession among primary care physicians.

**VOTED: PER THE REVIEW OF THE FINANCE COMMITTEE, TO APPROVE \$401 IN TRAVEL FUNDING FOR THE US BONE & JOINT INITIATIVE (USBJI) LIAISON USING FISCAL YEAR SAVINGS OR BOARD-DESIGNATED FUNDS.
(3, 10) PASSED 10-0-0**

Payment Processing

To address an ongoing segregation of duty concern from our auditor, Crelly announced the acquisition of two new bank lockboxes for incoming payments related to membership and events.

Funding Request Form

Treasurer Weston presented an updated, streamlined funding request document to the board. The board suggested minor edits, such as adding contact information for the author of the document.

AT DOCUMENTATION WORKGROUP REPORT

Charles Thompson, Chair of the AT Documentation Workgroup, presented the final draft of *Best Practice Guidelines for Athletic Training Documentation*. Thompson commended the workgroup and others who assisted in the document's development, and reviewed its organization, topics and recommendations. The board requested minor grammatical edits.

**VOTED: TO APPROVE THE BEST PRACTICE GUIDELINES FOR ATHLETIC TRAINING DOCUMENTATION AS AMENDED.
(1, 2) PASSED 10-0-0**

HONORS AND AWARDS (H&A) COMMITTEE REQUEST

Thompson, as Honors & Awards (H&A) Committee Chair, presented a request to clarify the eligibility requirement of NATA awards to exclude from consideration anyone serving in a capacity that may influence the results of the awards.

**VOTED: TO APPROVE THE LANGUAGE CLARIFICATION AND UPDATE TO NATA AWARDS ELIGIBILITY: CURRENT AND INCOMING DISTRICT DIRECTORS, COMMITTEE MEMBERS AND ANY OTHER MEMBERS INVOLVED WITH THE AWARD SELECTION AND APPROVAL PROCESS ARE NOT ELIGIBLE TO BE CONSIDERED FOR NATIONAL AWARDS SELECTED BY THE GROUP ON WHICH THEY SERVE. EXCEPTIONS TO THIS ARE THE JOURNAL OF ATHLETIC TRAINING (BECAUSE WINNERS ARE SELECTED BY APPROXIMATELY 73 MEMBERS, MANY OF WHOM ARE ALSO CONTRIBUTING AUTHORS) AND THE DAN CAMPBELL LEGISLATIVE AWARDS (WHICH ARE GIVEN TO STATES, RATHER THAN INDIVIDUALS).
(1, 9) PASSED 10-0-0**

Thompson stated he would inform NATA committees that offer their own awards of the new eligibility guidelines.

Thompson left the call.

DIVERSITY & INCLUSION WORKGROUP (D&I WORKGROUP)

Fitzpatrick provided an update on the status of the Diversity & Inclusion Workgroup (D&I Workgroup). In September, the workgroup will request board approval as a standing committee and request financial support to attend the Joint Committee Meeting (JCM). The board requested clarification about the group's mission, purpose, objectives and deliverables, as well as its relationship to the Ethnic Diversity Advisory Committee (EDAC).

Nakagawa left the call.

GOVERNMENT AFFAIRS UPDATE

Amy Callender updated the board on current Government Affairs matters, including recent participation in the American Legislative Exchange Council (ALEC) and National Conference of State Legislators (NCSL). She noted the release of the revised National Collegiate Athletic Association (NCAA) *Substance Abuse Prevention Tool Kit*, which includes more references to ATs, as requested by NATA. Callender announced the Centers for Medicare and Medicaid Services' (CMS) proposed rule on custom fitting of orthotics has been removed from consideration. President Sailor commended those who worked on this issue, including Kathy Dieringer and the Durable Medical Equipment (DME) Task Force.

MARKETING UPDATE

Oklahoma Athletic Trainers Association (OATA) Safety in Football Campaign

Logan notified the board of the Oklahoma Athletic Trainers Association's (OATA) *Safety in Football Campaign* and shared the organizers' contact information. She commented on the success of the campaign and asked the directors to notify her of similar state projects to enable NATA to support and promote them.

At Your Own Risk (AYOR) – Occupational Health

Logan shared updates to the At Your Own Risk (AYOR) campaign, noting a focus shift from the secondary school setting to the occupational health setting. She stated the Committee on Practice Advancement (COPA) is supporting this phase of the initiative and added that additional information will be shared on the next board call.

Public Relations (PR) Firm Request for Proposals (RFP) Process Update

Logan informed the board that the Request for Proposals (RFP) process for a Public Relations (PR) firm has begun. A task force consisting of volunteer leaders, members of the PR Committee, Young Professionals' Committee

(YPC) members and staff will provide feedback on the proposals. The top firms will present to the board during the January meeting. The board will receive additional updates on the RFP process in October.

CONSENT AGENDA

VOTED: TO APPROVE:

- **MINUTES FROM THE JUNE 2017 BOARD MEETINGS (ALL).**
- **RATIFY THE E-BALLOT APPROVING TWO IN-PERSON MEETINGS FOR THE ACCOUNTABLE CARE ORGANIZATIONS (ACO) DEMONSTRATION PROJECT DURING FISCAL YEAR 2017-2018.**
- **NATA POSITION STATEMENT: *PREVENTION OF ANTERIOR CRUCIATE LIGAMENT (ACL) INJURY.***
(1, 2) PASSED 10-0-0

OTHER

Oats announced Katie Scott, MS, ATC is transitioning to a permanent position with NATA as Senior Special Projects Coordinator. Scott will continue as AT-in-Residence until the recruitment process for a new ATR begins in March 2018.

Oats announced a Presidential Candidate Webinar will be held on August 30, with President Sailor serving as moderator. She requested the board assist in promoting the event to the membership via social media.

Director Duffy announced the World Federation of Athletic Training and Therapy (World Federation) has secured a one-year, \$10,000 sponsorship through Mueller with an option to renew. Duffy also noted he had a conversation with the Athletic Trainers' Osteoarthritis Consortium on potential collaborations and that a proposal would be presented at the next board meeting.

Treasurer Weston announced the *Consensus Statement: The Management of Medication by the Sports Medicine Team* is close to finished and thanked staff as well as co-chair, Cindy Chang, MD, for their efforts.

The board went into closed session from 8:30 – 9:05 p.m.

ADJOURNMENT

President Sailor adjourned the meeting at 9:05 p.m.